



Agenda Item No: 3

Bristol City Council Minutes of the Cabot Clifton and Clifton East NP

Tuesday 14th October 2014 at 7.00pm

Partners Present:-

Councillor Barbara Janke, Councillor Charles Lucas, Councillor Christian Martin, Councillor Alex Woodman, Councillor Mark Wright

Malcolm Baker – Clifton Down Residents Association (CDRA)
Fraser Bridgeford – Friends of Brandon Hill (FBH) and Chair CC&CE NP

Pauline Allen – Co-Chair Cabot Forum

Dennis Gornall – Hotwells and Cliftonwood Community Association (HCCA)

Wendy Pollard – Richmond Terrace Residents Association (RTRA)

Rosemary Chamberlin – Castle Park User Group

Maggie Shapland – Clifton and Hotwells Improvement Society (CHIS)

Keith Rodgerson – Oakfield Residents Association (ORA)

Keith Rundle – Avon and Somerset Constabulary

Mary Bannerman - Castle Park User Group

Officers in attendance:-

Kurt James - Neighbourhood Co-ordinator

Patricia Jones - Democratic Services Officer

Jon Toy - Residents Parking Stakeholder Liaison

Laura Hayton – Parks Project Co-ordinator

Alex Minshull - Sustainable City and Climate Change Service Manager

Neil Terry – Transport Area Manager

Rolling Attendance

	18 th June 2014	14 th Oct 2014	27 th Jan 2015	31 st March 2015	23 rd June 2015
Ward Councillors					
Charles Lucas	P	P			
Simon Cook	A	A			
Barbara Janke	A	P			
Christian Martin	P	P			
Alex Woodman	A	P			
Mark Wright	P	P			
Pauline Allen(Cabot Forum Co-Chair)	P	P			
Malcolm Baker (CDRA)	P	A			
Sharon Baker (CHIS)	A	A			
Mary Bannerman (CPUG)	P	A			
Fraser Bridgeford (FBH)	P	P			
Rosemary Chamberlin (CHBLB)	P	P			
Linda Ewles (HRA)	A	A			
Dennis Gornall (HCCA)	P	P			
Julian Jones (Cabot Forum Co-Chair)	A	P			
Mary Lehané (CWI)	A	A			
Peter Newberry (Governor)	A	A			
Mike Birkin	P	A			
Wendy Pollard (RTRA)	P	P			
Keith Rodgerson/Richard Barnes (ORA)	P	P			
Keith Rundle (Police)	P	P			
Maggie Shapland (CHIS)	P	P			
University of Bristol	P	?			
Representative from WUF TA	A				
Richard Whitburn (Clifton Forum Chair)	A	A			
Anne White (RHARA)	A	A			

1. Welcome and Introductions

2. Apologies for absence

Apologies were received from Keith Rogerson, Richard Whitburn, Richard Curtis, Councillor Cook, Mary Bannerman and Linda Ewles.

3. Minutes - 11th June 2014

AGREED - that the Minutes of the meeting held on the 11th June 2014 be confirmed as a correct record and signed by the Chair subject to clarification at page 10 relating to the Wellbeing Guidance.

Matters Arising

Castle Park and “Love Saves the Day” Event - the motion passed unanimously by Full Council would not ban all events in the park. In future, suitable sized events would take place that would not result in the closure of the entire park. There were plans to re-landscape substantial parts of the park and it was therefore unlikely that any remedial work would take place before this.

AGREED - Councillor Woodman would pursue what actions were being taken in response to the motion.

4. Declarations of Interest

None.

5. Public Forum

The NP considered the following statements, circulated in advance of the meeting: -

Andrew King – CIL Funding/Green Capital Grant

The NP heard from Andrew King.

Following the allocation of £35k from the Ice Rink Section 106 agreement to the redesign of Trenchard Street/Frogmore Street, it was noted that a related Public Realm Strategy was now in development. Further funding was needed to take account of the wider area not captured by the Section 106 agreement - Colston Street, Lower Park Row, Perry Road.

AGREED - the NP would consider the request for CIL funding for the wider area once the Strategy had been approved/finalised and the Community Plan agreed.

Maggie Shapland – RPZ Signage

The NP noted MS's statement and heard from BCC officer John Toy who reported that the location of signage was assessed against the following criteria - legibility, enforceability and compliance with legislation.

Steve Smith (resident) suggested that the visual impact of the numerous parking meters in the area was also an issue. He posed a number of issues for the NP to consider and these are attached as Appendix 1 to the Minutes.

AGREED

- (1) It was accepted that a generic effective scheme of signage was required in a conservation area but it was also important for this to be sympathetic to the locality.
- (2) A meeting would be held on site on the 23rd October attended by officers and other interested parties (including Councillor Lucas, Josh Brown Mall Gardens RA, and Steve Smith).
- (3) Jon Toy (or relevant officer) to provide a response to the questions put by Steve Smith and also Jeremy Cole's question in relation to Victoria Square /English Heritage.

Maggie Shapland – Cycling and Shared Space Pavements

MS read an abbreviated version of the statement submitted.

There followed detailed discussion in relation to the competing movements of cyclists, pedestrians and motorists on the roads and in shared pavements areas. It was felt there was a lack of clarity around the rights of cyclists and where they are legally allowed to cycle. Concerns were also expressed about the impact of the planned cycle highway along the docks and its effect on pedestrians. There was general agreement that the council needed to adopt a more cohesive approach to both its walking and cycling strategies.

Councillor Martin reported that Place Scrutiny Commission aimed to develop a cohesive strategy across all modes of transport and MS was invited to refer her statement to the next meeting on 23rd October at 10.30am.

AGREED

- (1) The NP indicated its support for Maggie Shapland to "champion" this matter with the assistance of the Transport Sub-Group.
- (2) Maggie Shapland would submit a similar Public Forum statement to Place Scrutiny Commission on the 23rd October 2014.
- (3) The NP would write to the Strategic Director Place setting out its concerns and highlighting the need for walking to be captured and developed in the overall Transport Strategy (copied to Councillor Martin in his capacity as Chair to the Place Scrutiny Commission).

Dennis Gornall – Monies previously approved by the Neighbourhood Committee

DG reported that the supplier was still seeking payment for the trees which were now in situ on the Cumberland Piazza. DG understood that BCC had settled the invoice but despite efforts, it had not been possible to verify this.

Hotwells & Clifton Community Association had not received a Wellbeing Grant allocation agreed in March 2014 (£2,352). Payment of the related invoice therefore remained

outstanding. Continuing efforts to progress this had failed. Pauline Allen highlighted a similar experience in her ward.

The Neighbourhood Co-ordinator (NC) clarified that the funds are allocated on completion of the "Grant Acceptance Form" which regrettably in the above cases had not been provided to the recipients until very recently.

AGREED Neighbourhood Co-ordinator to pursue outstanding grant allocations/payment of invoice as highlighted. DG and PA to be advised accordingly.

6. 20mph Scheme Update

Councillor Lucas provided an update. The NP noted the results of the speed survey undertaken by BCC across July as part of a monitoring exercise. Efforts were being made to establish problem areas but evidence of non-compliance was needed in order to resolve the problems. Keith Rundle (Avon and Somerset Constabulary) was urged to look at Cornwallis Crescent as soon as possible.

KR advised that evidence should ideally be sent directly to the police officers who patrol the area but equally PCSOs or Community Speed Watch would be happy to pass the information on. Methods of enforcement included deploying Camera Safety Partnership vehicles to an area and writing to the registered keeper of vehicles.

AGREED – Volunteers Josh Brown and Mark Taylor agreed to take part in a local community speed watch exercise to assist with monitoring.

7. Mall Gardens Update Report

BCC officer Laura Hayton drew attention to the proposed amendments/improvements to the project following a recent on-site meeting with residents and interested parties:-

- New noticeboards and directional signage to clearly identify top and middle Mall Gardens as a BCC owned public facility, open to dog owners and to generally improve its public accessibility.

- The removal of existing signage.
- A number of other potential improvements including the painting of railings.

It was noted that that the additional objections/ representations circulated at the meeting from The Clifton Club and BID Clifton Village had not been submitted as formal Public Forum items and only received on the day of the meeting.

Following detailed discussion and on being put to the vote, it was unanimously: -

Resolved-

- (1) Front gate on Mall Gardens to remain closed.
- (2) Access to Mall Gardens to be improved through the use of notice boards and directional signage (all other non-BCC signage to be removed forthwith).
- (3) Improvements to Mall Gardens to be paid for through the remaining Mall Gardens Capital Stimulus funds.
- (4) Signage - Laura Hayton to investigate the possibility of cheaper options in line with those recently purchased in Clifton East by Oakfield Residents Association.
- (5) Works to commence as soon as possible.

8. Boundary Commission Review

Councillor Wright reported on the emerging timetable for the review being carried out by the Local Government Boundary Commission for England (LGBCE). Below is a summary of the principle points made: -

- The rapid population and housing growth had led to inequalities in ward sizes particularly in the central Cabot, Lawrence Hill and Ashley wards. Conversely, outer wards had remained static or had slightly decreased.
- Central wards were therefore not being equitably represented. A mandatory boundary review was triggered as a result of the increase in Cabot.
- As part of the review, the LGBCE had been required to reach a conclusion on the size of council (how many

councillors Bristol should have). This had been considered in detail by Bristol councillors and the parties had reached a shared view that the overall number of ward councillors should remain the same at 70. The point was made that any reduction would effectively mean less representation/service as councillors would have more to do.

- Consultation on ward patterns was currently underway. Proposals had been put to the LGBCE. Wards would no longer be restricted to 2 councillors – more scope to draw in a natural community and serve communities better.
- The next stage would be the opportunity to consult on all proposals between 9th December and 15th February 2015, the LGBCE would invite representations from all interested parties on its draft plan (fundamentally set, but subject to minor alterations)
- The final proposal would be made available in May 2015 and the boundary changes would be in place for the whole council elections taking place in 2016.
- NP areas would be reconstituted on the basis of the new ward boundaries but there was general agreement at the meeting that CC&CE NP should not be affected.
- Parliamentary boundaries may be redrawn in future along the same lines.

AGREED – that the report be noted.

9. Sub-Group Updates

Deferred to the next meeting.

10. Green Capital Funding

The Chair introduced the report and invited the NP to consider how the initial NP funding allocation of £10,000 should be spent, taking into account the defined project criteria (set out in detail in the slide presentation).

The NP went on to consider the 2 submissions received to date and the related comments of the Environmental Sub-Group: -

- Key criteria for funding not addressed.
- Consider extending the deadline for applications further.
- NP can actively create its own projects.
- Engage the Green Capital Action Groups for ideas.

There was a general agreement that the 2 current applications for £2,000 and £10,000 respectively were not entirely suitable in terms of the criteria and therefore did not merit approval.

The projects listed as being in the pipeline were noted.

BCC officer Alex Minshull reported on the larger Strategic Grants Fund, closing date 5th November. It was noted that a significant number of intentions to bid had been received for grants between £25,000 and £50,000. Decisions would be announced on Christmas Eve following consideration by Cabinet on the 16th December.

AGREED

- (1) Deadline for applications to the NP Green Capital Fund to be extended to the 5th January 2015. Applications to be submitted to the 27th January NP meeting for consideration.
- (2) In the interim, NP to commit to advertising and raising awareness of the Green Capital funding opportunities, and to actively seek inspirational and worthwhile projects.
- (3) The Chair to be provided with a list of the projects being advanced by other NPs to spur on ideas.

11. Neighbourhood Partnership Co-ordinator Report and Wellbeing Funding applications

Kurt James (NC) introduced the report and the following key points were highlighted: -

- Community Projects – second Major Projects Briefing to be held week commencing 17th November (likely dates 18th or

19th November). More information to be circulated when available. Julian Jones and Richard Barnes agreed to attend.

- City Hall was imminently closing for refurbishment. As a result, future NP meetings to be held in The Pavilion on the following dates: -
 - 27th January 2015 (20th January cancelled)
 - 31st March 2015
 - 23rd June 2015
- Forum dates – Clifton dates to be reviewed.
- Force Operating Model - Changes to the police force structure currently being implemented would bring changes to the number of police stations, how neighbourhoods are policed and how local groups such as Neighbourhood Partnerships are supported in the future. These changes, designed to make the police service more efficient and responsive, were being piloted in South Bristol and would be implemented force wide by the end of the financial year.
- Police Update – overall reported crime had reduced but spikes of ASB around Jamaica Street and St George's Road. Shoplifting offences had increased. Reports of burglary were stable/going down and cycle theft had increased dramatically.
- Consultations Update – noted.
- Highways Scheme Delivery Update – noted. Neil Terry provided assurance that consultation on the Woodland Road scheme would progress in the near future following assurances from the University that the agreed £10,000 contribution was forthcoming. On a general note, whilst some progress had been made, it was recognised that Highways was dealing with significant resource issues and schemes had backed up as a result. The team was commended on its work in South Leigh Road.
- NP Update – it was noted that a local survey was underway to establish NP grounds maintenance priorities. BCC officer

Neil Burwell would forward the relevant details and representations would be brought back to the NP for consideration/decision.

- Event Planning Group – 2 volunteers were sought for a meeting on the 15th October.
- Devolved Budget – the approved spends and related balances were noted. Section 106 and CIL Funding – the balances continued to increase significantly.

The Neighbourhood Committee was invited to transfer £2,000 to the Wellbeing Grant Budget. This amount had been used in place of a Section 106 allocation to Arlington Gardens in January 2014 when it was subsequently established that Section 106 funding could not be used (*see Resolution below*).

- Neighbourhood Partnership Plan – the NP agreed to produce a plan to prioritise its work and spending over 3 years.

AGREED

- (1) Kurt James (NC) to coordinate a group who would have overall oversight of the plan.
 - (2) A draft of the plan would be available for consideration at the January meeting.
- Equalities Training – NP to attend an equalities training event before the 31st March 2015.

AGREED - Councillors Janke and Councillor Martin would be the equalities champions.

- Tree Planting –Councillor Martin pointed out that the trees allocated to The Triangle in 2012 had still not been planted.

AGREED

- (1) Tree planting should be a priority for the NP.
- (2) Tree Forum to be involved in any future work.

Wellbeing Funding Applications

Approval was sought from the Wellbeing Fund for the following applications (circulated in advance of the meeting and accompanied by the recommendations made by the Wellbeing Sub-Group):-

- High Kingsdown Residents Association - £2,500
- Park Street Events - £2,660
- Creative Youth Network - £2,500
- Antlers Gallery - £2,000
- Partnership between Centrespace, Bristol Civic Society and UWE - £7,700
- Park Street Traders and Business Forum - £5,100
- Clifton Down Residents Association - £335
- St Stephen's Church Parochial Church Council - £2,625

Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee:-

RESOLVED –

- (1) £2,000 of CIL Funding would be transferred to the Wellbeing Grant Budget to top up the balance after this amount was used in place of a Section 106 funding allocation to Arlington Gardens in January 2014 (subsequently established that Section 106 could not be used).
- (2) Application from High Kingsdown Residents

Association approved in the amount of £2,500.

- (3) Application from Park Street Events approved in the amount of £1,160 subject to the clarification of Councillor Martin's issue regarding security (4 voting in favour and 1 against).
- (4) Application from Creative Youth Network approved in the amount of £2,500.
- (5) Application from Antlers Gallery refused (3 voting against, 1 in favour and 1 abstention).
- (6) Application from Centrespace, Bristol Civic Society and UWE be approved in the amount of £2,000.
- (7) Application from Park Street Traders and Business Forum be approved in principle in the full amount of £5,100, subject to:
 - the submission of final details relating to the placement and design/durability of the benches; and
 - final approval by the Cabot Forum.
- (8) Application from Clifton Down Residents Associations to be replaced by the application from Oakfield Residents Association (duplicate) and approved in the amount of £640.
- (9) Application from St Stephen's Church Parochial Church Council for £2,652 be refused on the basis that it did not comply with the Wellbeing funding eligibility criteria.

12. Any Other Business

WUF Tenant's Association raised the issue of faded Keep Clear road markings and poor Street Cleaning in Commercial Road.

DG reported that Ambra Vale Gardening Group was the Regional winner in a National Competition, Cultivation Street. They also received Best Urban Community Trophy from the RHS and "Outstanding" in "It's your neighbourhood awards".

AGREED

- (1) Fading Keep Clear marking to be restored as quickly as possible – facilitated by BCC Officer Neil Terry in liaison with the Maintenance Team.
- (2) Councillors Woodman and Wright to progress concerns relating to street cleaning.

Appendix 1

1. What % of parking transactions in CV are expected to be paid for by phone ?
2. How is that % factored into the number of machines to be installed ?
3. Does the Council have a target to increase the percentage of cash-less parking transactions ?
4. Is the council intending to levy their 20p 'convenience fee' for telephone payment in CV ? If so, does the council accept that this is an effective deterrent to widespread take-up of cash-less payment ?
5. Paying by phone is quick and simple and can be made while walking to ones destination without visiting a machine. Payment does however require the four digit location code which in other areas is displayed on the cash payment machine - but not on the signs that point to the machine. Is the council intending to show the location code on these signs in CV ? If not, what is the reason for not doing so ?
6. What regulations and/or guidelines cover the location of the machines ?
7. Taking Goldney Avenue as an example; If, following the six-month review, the council were minded to introduce paid visitor parking to this street, is there any reason why this could not be accomplished solely by telephone parking as per the example of Bromley and several other local authorities where they add new streets in ?